

ROSELAND BOARD OF EDUCATION  
ROSELAND, NEW JERSEY

MINUTES  
REGULAR BUSINESS MEETING  
JUNE 20, 2019 – 7:30 p.m.

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**DATE**

June 20, 2019

**PRESENT BOARD MEMBERS**

Mrs. Gordon  
Mr. Gorman  
Mrs. Murano  
Mrs. Savarese  
Mrs. Scaraggi

**MEETING**

Business Meeting

**ABSENT**

**TIME**

7:30 p.m.

**ADJOURNED**

**OTHERS PRESENT**

Ms. Somers  
Mr. Gibbs  
Staff Members  
Community Members

**PLACE**

Lester C. Noecker School

I. **CALL TO ORDER** – Board President

II. **STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All Present*

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**III. FLAG SALUTE**

**IV. BOARD PRESIDENT REPORT**

- Mrs. Gordon wished everyone a happy last day of school and a safe and happy summer. She welcomed Mr. Gibbs as the new Business Administrator. She also expressed her appreciation to those who attended Mrs. Martell's retirement party as the party was a success.

Mrs. Gordon further expressed her excitement about the new Chromebook's Program that is listed in the Finance section of the Board Agenda under FIN-222-19. The program is a three-year subscription called Go Guardian for Chromebook Management which allows teachers to monitor their student's use of Chromebooks.

**V. SUPERINTENDENT REPORT**

Mrs. Greenwald stated that she couldn't believe that today was our official last day of school. She further stated that it has truly been an amazing school year and she felt this is attributed to the relationships, partnerships, and collaborative efforts that happen between home and school.

The 6th Grade Graduation was absolutely beautiful, and she expressed her thanks to the 6th Grade team for practicing with the class and preparing for this occasion. The 6th Grade received their yearbooks and were able to write messages to their peers as well as from teachers who made their time at Noecker so special. She gave the 6th Grade class her best wishes as they transition into this next phase of their lives to middle school.

The Annual awards ceremony which included awards for perfect attendance, caught with character, quote of the day, music awards, art awards, bus safety patrol, math olympiads, science, social studies, owl's eye, student council, and 6th Grade principal awards. It was a memorable morning where student accomplishments were celebrated, and the school also gave our 6th Grade students a warm send-off on their last day.

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The 6th Grade also had their clap out this afternoon as all of the students lined the hallways clapping and cheering on our now 7th Graders as they took one last walk through the hallways of Noecker.

Mrs. Martell led the 6th Grade Clap Out as the school honored her last day and recognized her for 25 years of service at the Noecker school as well as her dedication to the Phys Ed program.

Kristina Kash was also nominated by one of our families, the Johnson Family (Annika Johnson), for Teacher of the Year. She was nominated by the FreeMasons and is the winner for this year. Mrs. Kash will be honored in October at a formal dinner.

She expressed her wishes for everyone to have a wonderful summer.

- Ms. Somers reiterated Ms. Greenwald in that it was a fun and busy week or two for all of the staff at the Noecker School. Upon reflection, she stated that it was a terrific year of learning and growing for all of us. Our teachers have continued to take every opportunity to apply their professional development opportunities, our administration has formed positive working relationships with their new staff, our new board member has hit the ground running, and, our students exceeded our expectations in their day-to-day accomplishments whether it be in the arts, mathematics, literacy, or technology (just to name a few).

She further stated that the June Agenda contains the majority of our annual annual appointments and the related contracts. The Board will be approving numerous for opportunities for staff as they continue both their Conquer Math and literacy professional development for 2019-2020. Summer curriculum work in K-2 Phonics and Report Card Revision is also scheduled as the school continues to improve upon instruction, student needs, and how student achievement is communicated. She further expressed that she is looking forward to this work with our teachers and expressed how needed these two projects are.

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With only a week “break,” many of our staff and students back for summer enrichment and our extended school year program. Each year new courses are offered to our students and it is such fun to have them here for the month of July.

She wished everyone a fantastic summer recess and, just a reminder, there is no July meeting scheduled. The August Board meeting has been moved up a week to August 8th at 7 PM. The date change will be posted on the school’s website.

She officially welcomed Mr. Gibbs to his first board meeting as our new Business Administrator.

**VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

- Mr. Gibbs expressed his appreciation to Ms. Somers, Mrs. Overbeck, Mrs. Barcia, and Mr. Olobardi in doing an excellent job in helping him get acclimated to the Board Office.

Mr. Gibbs further stated that the Agenda contained the vast majority of the school’s annual appointments and designations for the 2019-2020 school year. Due to the increase in custodial staff, LLC Landscaper’s contract is not included this year as he is working with Mr. August in an effort to eliminate the contractor and bring the landscaping services back in school. The reduction in outside landscaping services will save the district \$9,000.00 annually.

This month the Board will be accepting the financial reports for May 2019 as well as approving the IDEA Grant which increased by \$2,655.00 for the 2019-2020 school year.

The auditors from Nisivoccia & Company LLC will begin the 2018-2019 audit during the week of July 22<sup>nd</sup>, 2019. Currently, the Business Office is working on getting ready for the audit which he anticipates to have ready for a September 2019 audit presentation.

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**VII. PUBLIC COMMENT** – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

No public comment.

**VIII. APPROVAL OF ACTION ITEMS**

**BOARD MINUTES/REPORTS**

RPT-043-19 Approve Board Meeting Minutes

RPT-044-19 Approve the May & June 2019 Code of Conduct Report

RPT-045-19 Approve the May 2019 Enrollment Report

MOTION by Mrs. Savarese, SECOND by Mrs. Scaraggi

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

RPT-043-19 Approve Board Meeting Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Business Meeting and Closed Board Meeting Minutes for May 23, 2019.

RPT-044-19 Approve the May & June 2019 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the May & June 2019 Code of Conduct Report.

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RPT-045-19 Approve the May 2019 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the May 2019 Enrollment Report.

**ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2019  
through June 30, 2020**

- AAD-001-19 Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors
- AAD-002-19 Appointment of Property and Casualty Broker - CBIZ Insurance Services, Inc.
- AAD-003-19 Approve Strauss-Esmay to Serve as Policy/Regulation Consultants
- AAD-004-19 Appointment of Board Attorney - Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC
- AAD-005-19 Appointment of Special Education Attorney - Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC
- AAD-006-19 Appointment of Auditor - Nisivoccia & Company LLP
- AAD-007-19 Authorize Bonding of Board Secretary and Treasurer
- AAD-008-19 Appointment of Treasurer of School Monies
- AAD-009-19 Authorize Payment of Bills between Board Meetings
- AAD-010-19 Appointment of School Physician
- AAD-011-19 Appointment of Integrated Pest Management (IPM) Coordinator
- AAD-012-19 Appointment of Asbestos Management Officer
- AAD-013-19 Appointment of Indoor Air Quality Designee
- AAD-014-19 Appointment of Right to Know Officer
- AAD-015-19 Appointment of Chemical Hygiene Officer
- AAD-016-19 Appointment of AHERA Coordinator
  
- AAD-017-19 Appointment of Division of Child Protection & Permanency (CPP) Liaison
- AAD-018-19 Appointment of Homeless Liaison
- AAD-019-19 Appointment of District Educational Stability Liaison
- AAD-020-19 Appointment of McKinney-Vento Liaison
- AAD-021-19 Appointment of I&RS and 504 Committees Coordinator
- AAD-022-19 Approve the HIB District Coordinator for the 2019-2020 School Year
- AAD-023-19 Approve the HIB Specialists for the 2019-2020 School Year
- AAD-024-19 Appointment of Purchasing Agent

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- AAD-026-19 Designation of Tax Sheltered Annuity Companies
- AAD-027-19 Designation of Companies to Provide Voluntary Insurance
- AAD-028-19 Designation of Signatories
- AAD-029-19 Depositories for District Funds
- AAD-030-19 Approval of Annual Maximum Expenditure for Professional Services for the 2019-2020
- AAD-031-19 Appointment of Affirmative Action Officer
- AAD-032-19 Appointment of the School Safety Specialist
- AAD-033-19 Appointment of Public Agency Compliance Officer
- AAD-034-19 Approve Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System
- AAD-035-19 Approve Participation in the Hunterdon County Cooperative Pricing Agreement
- AAD-036-19 Approve Participation with Essex Regional Educational Services Commission
- AAD-037-19 Approve Participation with Educational Data Services, Inc.
- AAD-038-19 Approve Phoenix Advisors, LLC as Continuing Disclosure Agent
- AAD-039-19 Line Item Transfers
- AAD-040-19 Approve the Stronge Teacher and Leader Effectiveness Performance System
- AAD-041-19 Approval of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument
- AAD-042-19 Approval of 2019-2020 Integrated Pest Management Plan
- AAD-043-19 Approve Catherine Overbeck as the Pro Tem Board Secretary

MOTION by Mr. Gorman, SECOND by Mrs. Murano

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

- AAD-001-19 Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Brown & Brown Benefit Advisors, 56 Livingston Avenue, Suite 220, Roseland, NJ 07068, as its Group Insurance Broker of record for the 2019-2020 school year.

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AAD-002-19 Appointment of Property and Casualty Broker - CBIZ Insurance Services, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves CBIZ Insurance Services, Inc., 219 South Street, New Providence, NJ 07974, as its Property & Casualty Insurance Broker of record for the 2019-2020 school year. This appointment is made in conjunction with the District's membership in the New Jersey Schools Insurance Group (NJSIG/NJEIF), an agreement previously adopted and approved on the 23rd day of May, 2019.

AAD-003-19 Approve Strauss-Esmay to Serve as Policy/Regulation Consultants

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Strauss-Esmay as policy/regulation consultants at a cost of \$2,545.00 for the 2019-2020 school year.

AAD-004-19 Appointment of Board Attorney - Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Anthony Sciarrillo, Esq., of the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, NJ 07090, as its Attorney of Record, to provide legal advice on general counsel and negotiations matters for the 2019-2020 school year, at a fee of \$165 per hour.

AAD-005-19 Appointment of Special Education Attorney - Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Athina Cornell, Esq., of the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, 238 St. Paul Street, Westfield, NJ 07090, as its legal advisor for special education matters for the 2019-2020 school year, at a fee of \$165 per hour.

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AAD-006-19 Appointment of Auditor - Nisivoccia & Company LLP

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Nisivoccia & Company LLP, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856, as its Auditors for the 2019-2020 fiscal year, ending June 30, 2020, at a fee of \$19,000.

AAD-007-19 Authorize Bonding of Board Secretary and Treasurer of School Monies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Bonding for the Board Secretary and the Treasurer of School Monies to be effective July 1, 2019 through June 30, 2020.

AAD-008-19 Appointment of Treasurer of School Monies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Michael Halik, Treasurer of School Monies for the Roseland Board of Education at a salary of \$6,180.00 for the term beginning July 1, 2019 through June 30, 2020, and

BE IT FURTHER RESOLVED, that Michael Halik be covered by the Public Official Bond in the amount of \$190,000.

AAD-009-19 Authorize Payment of Bills between Board Meetings

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, designates the School Business Administrator to audit and approve account and demands for payment prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next regular meeting as per N.J.S.A 18A:19-4.1.

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AAD-010-19 Appointment of School Physician

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves The Doctor's Office (Urgent Care), 556 Passaic Ave, West Caldwell, NJ 07006, to serve as School Physician effective July 1, 2019 through June 30, 2020.

AAD-011-19 Appointment of Integrated Pest Management (IPM) Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as the Integrated Pest Management (IPM) Coordinator from July 1, 2019 through June 30, 2020.

AAD-012-19 Appointment of Asbestos Management Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Asbestos Management Officer from July 1, 2019 through June 30, 2020.

AAD-013-19 Appointment of Indoor Air Quality Designee

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Indoor Air Quality Designee from July 1, 2019 through June 30, 2020.

AAD-014-19 Appointment of Right to Know Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Right to Know Officer from July 1, 2019 through June 30, 2020.

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AAD-015-19 Appointment of Chemical Hygiene Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as Chemical Hygiene Officer from July 1, 2019 through June 30, 2020.

AAD-016-19 Appointment of AHERA Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Thomas August, Supervisor of Buildings & Grounds of Lester C. Noecker School, as AHERA Coordinator from July 1, 2019 through June 30, 2020.

AAD-017-19 Appointment of Division of Child Protection & Permanency (CPP) Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Mark Mansour as the Division of Child Protection & Permanency liaison (formerly DYFS and DCF) from July 1, 2019 through June 30, 2020.

AAD-018-19 Appointment of Homeless Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Mark Mansour as the Homeless Liaison from July 1, 2019 through June 30, 2020.

AAD-019-19 Appointment of District Educational Stability Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Mark Mansour as the District Educational Stability Liaison for foster students in the district from July 1, 2019 through June 30, 2020.

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AAD-020-19 Appointment of McKinney-Vento Liaison

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Mark Mansour as the McKinney-Vento Liaison for homeless students in the district from July 1, 2019 through June 30, 2020.

AAD-021-19 Appointment of I&RS and 504 Committees Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Robyn Greenwald, Lester C. Noecker School Principal, as the I&RS and 504 Committee Coordinator from July 1, 2019 through June 30, 2020.

AAD-022-19 Appointment the HIB District Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Robyn Greenwald, Lester C. Noecker School Principal, as the Harassment, Intimidation and Bullying (HIB) Coordinator for the 2019-2020 school year.

AAD-023-19 Approval of HIB Specialists

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Lynn Cummings and Richard Celebre as HIB Specialists for the 2019-2020 school year.

AAD-024-19 Appointment of Purchasing Agent

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the School Business Administrator as the Board's Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et seq. and grants authority, responsibility, and accountability of the purchasing activity of the Roseland Board Education July 1, 2019 through June 30, 2020.

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AAD-026-19 Designation of Tax Sheltered Annuity Companies

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following tax sheltered annuity companies to provide service to the employees of the Roseland Board of Education: AXA Equitable, Metropolitan Life Insurance Company, The Legend Group, Lincoln Investments, Vanguard and Valic from July 1, 2019 through June 30, 2020.

AAD-027-19 Designation of Companies to Provide Voluntary Insurance

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following companies to provide voluntary insurance plans to the employees of the Roseland Board of Education: Prudential and AFLAC from July 1, 2019 through June 30, 2020.

AAD-028-19 Designation of Signatories

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following signatories for checks drawn from the General Fund: Board President, Treasurer of School Monies, School Business Administrator/ Board Secretary and Superintendent. The signatures of two such individuals shall be required on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from July 1, 2019 through June 30, 2020.

AAD-029-19 Depositories for District Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the designation of Lakeland Bank as depository for funds of the Board of Education of Roseland, and for the Student Activities Account of the Lester C. Noecker School from July 1, 2019 through June 30, 2020.

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AAD-030-19 Approval of Annual Maximum Expenditure for Professional Services for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an annual maximum expenditure for public relations and professional services for the 2019-2020 school year. As defined in N.J.A.C. 6A:23A-5.2(a)1, upon notification if it becomes necessary to exceed the maximum amount, the Board of Education may adopt an increase in the dollar amount through formal Board action:

Legal Services	\$ 75,000.00
Audit Fees	\$ 27,000.00
Related Services	\$100,000.00
Occupational Therapy	\$100,000.00
Physical Therapy	\$100,000.00
Professional Development	\$ 50,000.00

AAD-031-19 Appointment of Affirmative Action Officer

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Gordon Gibbs, Business Administrator as Affirmative Action Officer from July 1, 2019 through June 30, 2022.

AAD-032-19 Appointment of the School Safety Specialist

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Robyn Greenwald, Lester C. Noecker School Principal, as the School Safety Specialist for the Roseland School District (P.L. 2017 c.162) for the 2019-2020 school year.

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AAD-033-19 Appointment of Public Agency Compliance Officer (P.A.C.O)

In accordance with N.J.A.C. 17:27-3.5, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. The P.A.C.O. is the liaison between the Division and the service provider. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. The P.A.C.O. is the Public Agency's point of contact for all matters concerning the implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone number, fax and e-mail address of the P.A.C.O. designated by the Public Agency. This information must be submitted to the Division no later than January 10<sup>th</sup> of each year.

However, it shall be the responsibility of the Public Agency to update the P.A.C.O. designation at any time during the year if any changes are made concerning the designated P.A.C.O.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the Business Administrator as the designated Public Agency Compliance Officer as per New Jersey Statute N.J.A.C. 17:27-3.5 from July 1, 2019 through June 30, 2020.

AAD-034-19 Approve Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System for the 2019-2020 school year.

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AAD-035-19 Approve Participation in the Hunterdon County Cooperative Pricing System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation in the Hunterdon County Cooperative Pricing System for the 2019-2020 school year.

AAD-036-19 Approve Participation with Essex Regional Educational Services Commission Cooperative Pricing System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation with the Essex Regional Educational Services Commission Cooperative Pricing System for the 2019-2020 school year.

AAD-037-19 Approve Participation with Educational Data Services, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation with Educational Data Services, Inc. for purchasing for the 2019-2020 school year.

AAD-038-19 Approve Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Phoenix Advisors, LLC to serve as the District's Continuing Disclosure Agent and Independent Municipal Advisor to perform the required scheduled filings of certain financial and statistical information within prescribed time frames promulgated by SEC Rule 15c:2-12, for the 2019-2020 school year at a fee of \$1000.

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AAD-039-19 Line Item Budgetary Transfers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves, as provided for in N.J.S.A. 18A:22-8.1, the Business Administrator be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly-recorded in the minutes of such meeting not less than monthly until the next reorganization meeting in January 2020.

AAD-040-19 Approve the Stronge Teacher and Leader Effectiveness Performance System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Stronge Teacher Effectiveness Performance System for the 2019-2020 School Year.

AAD-041-19 Approval of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the (NJPEPL) Process and Observation Instrument for the 2019-2020 school year as the Principal and Supervisor of Special Services practice component of their evaluation.

AAD-042-19 Approval of Integrated Pest Management Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Integrated Pest Management Plan for the 2019-2020 school year.

AAD-043-19 Appointment of Catherine Overbeck as the Pro Tem Board Secretary

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Catherine Overbeck as Pro Tem Board Secretary for the 2019-2020 school year.

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**FINANCE/FACILITIES**

- FIN-191-19 Approve Acceptance of the Report of Treasurer of School Monies –May 30, 2019
- FIN-192-19 Approve Acceptance of the Report of the Board Secretary – May 30, 2019
- FIN-193-19 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – May 30, 2019
- FIN-194-19 Approve the Payment of Bills and Claims – June 20, 2019
- FIN-195-19 Approve Budgetary Line Item Transfers – May 2019
- FIN-196-19 Approve Acceptance of the Cafeteria Report – May 2019
- FIN-197-19 Approve Travel and Work Related Expenses
- FIN-198-19 Approval of the Submission of the IDEA Application - FY 2020
- FIN-199-19 Acceptance of Funding of the IDEA Application - FY 2020
- FIN-200-19 Approval of Alarm & Communication Technology Agreements for the 2019-2020 School Year
- FIN-201-19 Approval of Public Sewer Service Agreement for the 2019-2020 School Year
- FIN-202-19 Approval of Tri-State Folding Partitions, Inc. for the 2019-2020 School Year
- FIN-203-19 Approval of the Ken Dietz & Co. Inc. Agreement for the 2019-2020 School Year
- FIN-204-19 Approval of the Mathusek Incorporated Agreement for the 2019-2020 School Year
- FIN-205-19 Approval of the KCG Agreement for the 2019-2020 School Year
- FIN-206-19 Approval of Cummins Power Service Agreement for the 2019-2020 School Year
- FIN-207-19 Approval of Aero Environmental Services, Inc. Agreement for the 2019-2020 School Year
- FIN-208-19 Approval of the COI Water Treatment Agreement for the 2019-2020 School Year
- FIN-209-19 Approve Genesis Education Services for the 2019-2020 School Year
- FIN-210-19 Approval of IXL Learning Agreement for the 2019-2020 School Year
- FIN-211-19 Approval of Achieve 3000 Agreement for the 2019-2020 School Year
- FIN-212-19 Approval of Learning Alley Agreement for the 2019-2020 School Year
- FIN-213-19 Approval of Learning A-Z Agreement for the 2019-2020 School Year
- FIN-214-19 Approval of Frontline Education Contract for the 2019-2020 School Year
- FIN-215-19 Approval of Oncourse Systems for Education Agreement for the 2019-2020 School Year
- FIN-216-19 Approval of New Era Technology Agreements for the 2019-2020 School Year
- FIN-217-19 Approval of Brainpop Agreement for the 2019-2020 School Year
- FIN-218-19 Approval of the Discovery Education Agreement for the 2019-2020 School Year
- FIN-219-19 Approval of Follett Agreement for the 2019-2020 School Year

**ROSELAND BOARD OF EDUCATION  
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**MINUTES  
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- FIN-220-19 Approval of Blackboard Connect Agreement for the 2019-2020 School Year
- FIN-221-19 Approval of the Go Guardian Subscription Licenses for the 2019-2022 School Year
- FIN-222-19 Approval of the e2e Exchange Agreement for the 2019-2020 School Year
- FIN-223-19 Approval of Alliance Commercial Pest Control Agreement for the 2019-2020 School Year
- FIN-224-19 Approval of Bond Redemption
- FIN-225-19 Approve Insurance Coverage for the Roseland Home and School Association
- FIN-226-19 Approve the 2019-2020 West Essex YMCA Extended Day Program Agreement
- FIN-227-19 Approval for Business Administrator to pay June 2019 through August 2019 Bills and Claims Cycles
- FIN-228-19 Approval of Early Morning Care Program Rates for the 2019-2020 School Year
- FIN-229-19 Approve Submission of the Application for E.S.S.A. - FY 2020
- FIN-230-19 Approve the CP-DBS, LLC d/b/a Payschools Agreement for the 2019-2020 School Year
- FIN-231-19 Approve Transfer of Current Year Surplus to Reserve
- FIN-232-19 Approve the Notice of Awarded Contracts for the 2019-2020 School Year
- FIN-233-19 Approval of the Preschool Program Tuition Rate for the 2019-2020 School Year
- FIN-234-19 Approve Renewal of Systems 3000, Inc., Accounting, Human Resources, & Payroll Software
- FIN-235-19 Approve Centervention License Subscription for the 2019-2020 School Year
- FIN-236-19 Approve the New Jersey Cooperative Bidding Program for the 2019-2020 School Year
- FIN-237-19 Approval to Enter into a Lease Agreement with Pitney Bowes for Postage Meter
- FIN-238-19 Approve ConvergeOne Thirty-Four Month Professional Services Agreement
- FIN-239-19 Approval of the City Fire Equipment Agreement for the 2019-2020 School Year
- FIN-240-19 Approval of Contract – SN Pediatric Potentials, Inc.-Occupational and Physical Therapy for the 2019 ESY and 2019-2020 School Year
- FIN-241-19 Approve Dr. Bryan Fennelly, Psychiatrist for the 2019 ESY and 2019-2020 School Year
- FIN-242-19 Approve Dr. Isabel Detrizio Carotenuto, Pediatrician/Neurologist for the 2019 ESY and 2019-2020 School Year
- FIN-243-19 Approve Dr. Sandra Cammarata, Physician/Child Adolescence for the 2019 ESY and 2019-2020 School Year
- FIN-244-19 Approve Shelly Klein Consulting, LLC for Professional Development Services for the 2019-2020 School Year

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- FIN-245-19 Approve Tuition Contract for Out-of-District Student No. 9173165702
- FIN-246-19 Approve Tuition Contract for Out-of-District Student No. 8854984228
- FIN-247-19 Approve Tuition Contract for Out-of-District Student No. 5928710392
- FIN-248-19 Approval of the Essex Regional Educational Service Commission Agreement and Addendum
- FIN-249-19 Approve Summer Hours for the Child Study Team
- FIN-250-19 Approve Overtime Hours for Employees at Evening Events
- FIN-251-19 Approve Psychological Evaluations for Various Students
- FIN-252-19 Approval of the Use of Noecker School's Name and Logo for H.S.A. Fund Raising Activities As Listed
- FIN-253-19 Approve Child Study Team Services for Various Students

MOTION by Mrs. Savarese, SECOND by Mrs. Murano

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

- FIN-191-19 Approve Acceptance of the Report of the Treasurer of School Monies – May 31, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending May 31, 2019.

- FIN-192-19 Approve Acceptance of the Report of the Board Secretary – May 31, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending May 31, 2019.

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FIN-193-19 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – May 31, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of May 31, 2019, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-194-19 Approve the Payment of Bills and Claims – June 14, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the payment of the Bills and Claims for the period ending June 14, 2019:

General Fund Bills & Claims	\$ 268,009.70
General Fund Payroll	\$ 479,973.24 through June 14, 2019
Special Revenue Fund Bills & Claims	\$ 64,414.72
<u>Cafeteria Fund</u>	<u>\$ 22,410.59</u>
<i>Total Payments</i>	<i>\$ 834,808.25</i>

FIN-195-19 Approve Budgetary Line Item Transfers – May, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of May, 2019, as per N.J.S.A. 18A:8.1.

FIN-196-19 Approve Acceptance of the Cafeteria Report – May 31, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending May 31, 2019.

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FIN-197-19 Approve Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the the June 20, 2019 list of travel related expenses.

FIN-198-19 Approval of the Submission of the IDEA Application - FY 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the IDEA Grant Application – Fiscal Year 2020.

FIN-199-19 Approval of the Acceptance of Funding of the IDEA Application - FY 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following funding amounts relating to the IDEA Grant Application – Fiscal Year 2020:

Basic:       \$94,639.00  
Preschool: \$ 5,139.00

FIN-200-19 Approval of the Alarm & Communication Technologies Agreements for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Alarm & Communication Technologies (ACT) agreements for the 2019-2020 school year as follows:

Fire Alarm Monitoring

\$450.00 for the period covering July 1, 2019 through June 30, 2020

Fire Alarm Preventive Maintenance and Tests:

\$5,500.00 for the period covering July 1, 2019 through June 30, 2020

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FIN-201-19 Approval of the Public Sewer Service Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Public Sewer Service Agreement at a cost of \$615.00 for three grease trap cleanings, during the period covering July 1, 2019 through June 30, 2020.

FIN-202-19 Approval of Tri-State Folding Partitions, Inc. for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Tri-State Partitions Agreement, for preventative maintenance services to be performed on partition doors, at a cost of \$2,600.00 for two service visits during the period covering July 1, 2019 through June 30, 2020.

FIN-203-19 Approval of the Ken Dietz & Co. Inc. Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Ken Dietz & Co. Inc. Agreement for carpet cleaning at a cost of \$1,513.60 for the period covering July 1, 2019 through June 30, 2020.

FIN-204-19 Approval of the Mathusek Incorporated Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Mathusek Incorporated Agreement for maintenance of the school gymnasium floors at a cost of \$6,065.00 for the 2019-2020 school year (This includes the Sierchio Gymnasium, the Multi-Purpose Room and the stage in the Multi-Purpose Room).

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FIN-205-19 Approval of the KCG Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the KCG Agreement to perform services and preventative maintenance on the district HVAC system three times per year, at a total cost of \$13,500.00 during the 2019-2020 school year.

FIN-206-19 Approval of the Cummins Power Service Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cummins Power Service Agreement to perform preventative maintenance services on the District generator at a total cost of \$1,190.00, visits are twice per year, during the period covering July 1, 2019 through June 30, 2020.

FIN-207-19 Approval of the Aero Environmental Services, Inc. Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Aero Environmental Services, Inc. Agreement to provide environmental safety and health regulatory compliance services at a cost of \$3,125.00 for the 2019-2020 school year.

FIN-208-19 Approval of the COI Water Treatment Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the COI Water Treatment Agreement for hot water boiler treatments at a cost of \$1,100.00 for the 2019-2020 school year.

FIN-209-19 Approval of Genesis Educational Services for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Genesis Educational Services' Student Information System at a cost of \$10,196.00 for the 2019-2020 school year.

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FIN-210-19 Approval of the IXL Learning Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the IXL Learning Agreement to provide an online supplemental math resources for Grades 1-6 at a cost of \$4,888.00 for the 2019-2020 school year (October 4, 2019 - October 4, 2020).

FIN-211-19 Approval of the Achieve3000 Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Achieve3000 Pro Differentiated Literacy Solution Agreement at a cost of \$17,565.00 for the 2019-2020 school year (August 1, 2019 - June 30, 2020).

FIN-212-19 Approval of the Learning Alley Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Learning Alley Agreement, for use of an online educational program for the Special Services Department, at a cost of \$1,599.00 for the period covering July 1, 2019 through June 30, 2020.

FIN-213-19 Approval of the Learning A-Z Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Learning A-Z Agreement, for use of an online reading program (Raz-Kids), at a cost of \$1,599.60 for the period covering July 1, 2019 through June 30, 2020.

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FIN-214-19 Approval of Frontline Education Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Frontline Education services for the 2019-2020 school year at a cost of \$17,621.59.

Substitute Training Annual Subscription	\$138.02
IEP-Direct, unlimited usage for internal employees	\$6,821.70
Absence & Substitute Management, unlimited usage for internal employees	\$3,210.00
Time & Attendance, unlimited usage for internal employees	\$3,210.00
Employee Evaluation Management, unlimited usage for internal employees	\$ 1,019.07
Professional Learning Management, unlimited usage for internal employees	\$1,926.00
Stronge district-wide	\$ 865.80
Total Amount	\$17,621.59

FIN-215-19 Approval of the Oncourse Systems for Education Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Oncourse Systems for Education Agreement, an online lesson planner and web hosting site, at a cost of \$2,340.53 for the period covering July 1, 2019 through June 30, 2020.

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FIN-216-19 Approval of the New Era Technology Agreements for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the New Era Technology Agreements totaling \$30,612.48 for the following:

Sophos Anti Virus	\$ 2,488.00
Smartnet Agreement	\$ 2,426.34
Managed Service Agreement for Servers, 24/7 remote monitoring of devices	\$ 21,000.00
Security Camera Software (ONSSI)	\$ 780.34
Casper Software for iPads (JAMF)	\$ 1,827.00
Barracuda for Webfilter	\$ 2,090.60
Total Amount	\$ 30,612.28

FIN-217-19 Approval of the BrainPop Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the BrainPop Agreement, for access to an online educational program, at a cost of \$2,550.00 for the period covering July 1, 2019 through June 30, 2020.

FIN-218-19 Approval of the Discovery Education Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Discovery Education Agreement, for the Streaming K-8 license, at a cost of \$1,600.00 for the period covering September 1, 2019 - August 31, 2020.

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FIN-219-19 Approval of the Follett Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Follett School Solutions Agreement, for Library/Media Center Software, at a cost of \$1,390.50 for the 2019-2020 school year (August 1, 2019 - July 31, 2020).

FIN-220-19 Approval of the Blackboard, Inc. Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Blackboard, Inc. Agreement, for Blackboard Connect Services, at a cost of \$1,122.00 for the 2019-2020 school year (July 25, 2019 - July 24, 2020).

FIN-221-19 Approval of the NJSchoolJobs.com Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the NJSchoolJobs.com Agreement, a subscription renewal for unlimited advertising on NJSchoolJobs.com, at a cost of \$325.00 for the period covering July 1, 2019 through June 30, 2020.

FIN-222-19 Approval of the Go Guardian Subscription for the 2019-2022 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Three-Year Go Guardian Subscription for chromebook management software in the amount of \$12,404.00 from July 1, 2019 through June 30, 2022.

FIN-223-19 Approval of the e2e Exchange Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the e2e Exchange Agreement for E-rate services in the amount of \$1,500.00 for the 2019-2020 school year.

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FIN-224-19 Approval of the Alliance Commercial Pest Control Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Alliance Commercial Pest Control Agreement, for monthly inspection and treatment (\$49.00/per month), at a total cost of \$588.00 for the period covering July 1, 2019 through June 30, 2020.

FIN-225-19 Approval of Bond Redemption

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves payment of principal and interest on September 1, 2019 to Chase Manhattan Bank for the Roseland Board of Education as follows:

Series 2013 Refunding	\$650,000.00
	<u>90,925.00</u>
	\$740,925.00

Combined Total: \$740,925.00

FIN-226-19 Approve Insurance Coverage for the Roseland Home and School Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland Home and School Association and their members while acting on behalf of and at the direction of the Board of Education to be named insured under the New Jersey School Board Insurance Group (NJSIG/NJEIF) General Liability policy for the 2019-2020 school year.

FIN-227-19 Approve the 2019-2020 West Essex YMCA Extended Day Program Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 West Essex YMCA Extended Day Program Agreement at a monthly fee of \$1,100.00 to be paid to the Board of Education on the first day of each month from September 2019 through and including June 2020. Total payment shall be \$11,000.00 for the 2019-2020 school year.

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FIN-228-19 Approval for Business Administrator to Pay June 2019 through August 2019 Bills & Claims Cycles

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, grants authority to the Business Administrator to pay bills between Board of Education meetings on June 21, 2019 through August 15, 2019 for book close and the continuation of standard operations upon review and approval of the Superintendent of Schools and Finance Committee, with subsequent Board of Education approval at the August 15, 2019 Board meeting.

FIN-229-19 Approval of the Early Morning Care Program Rates for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Early Morning Care Program Rates as follows for the 2019-2020 School Year:

Monthly Rate:	\$65.00 (and \$35.00/mo for each additional child)
Weekly Rate:	\$25.00
Daily Rate:	\$ 7.00

FIN-230-19 Approve the Submission of the Every Student Succeeds (ESSA) Consolidated Subgrant Application for Fiscal Year 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Consolidated Subgrant Application under the Elementary and Secondary Education Act (ESEA) and accepts the grant award of these funds in the amount of \$54,533.00 (with the refusal of Title III funds) upon the subsequent approval of the Fiscal Year 2020 ESEA Application.

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FIN-231-19 Approve the CP-DBS, LLC d/b/a Payschools Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the CP-DBS, LLC d/b/a Payschools Agreement, to provide software licensing and support for Cafeteria Point of Sale and PayForIt.net electronic payment services and hosting, at a cost of \$1,979.00 for the 2019-2020 school year.

FIN-232-19 Approve Transfer of Current Year Surplus to Reserve

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Roseland Board of Education wishes to deposit anticipated current year surplus into Maintenance Reserve and Capital Reserve accounts at year end, and

WHEREAS, the Roseland Board of Education has determined that they wish to deposit an amount not to exceed \$500,000 into Maintenance Reserve and deposit an amount not to exceed \$500,000 into Capital Reserve, subject to verification upon completion of the Audit;

NOW THEREFORE BE IT RESOLVED by the Roseland Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

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FIN-233-19 Approve the Notice of Awarded Contracts for the 2019-2020 School Year

RESOLVED, pursuant to PL 2015, Chapter 47, that notice is hereby given that the Roseland Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

FIN-234-19 Approval of the Preschool Program Tuition Rate for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Preschool Program tuition rate of \$3,300.00 per student for the 2019-2020 school year.

FIN-235-19 Renewal of Accounting, Human Resources, & Payroll Software - Systems 3000, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Systems 3000, Inc. to license, support and remotely host the District's accounting, human resources, and payroll software at a cost of \$22,973.00 for the 2019-2020 school year.

FIN-236-19 Approve the New Jersey Cooperative Bidding Program for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the New Jersey Cooperative Bidding Program for the 2019-2020 school year at a cost of \$900.00 for licensing and maintenance fees and use of Ed-Data.

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FIN-237-19 Approve Annual Renewal of Lease Agreement with Pitney Bowes for Postage Meter

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual renewal of a sixty (60) month lease agreement with Pitney Bowes, (previously approved on September 7, 2017), at a cost of \$106.23 per month for the 2019-2020 school year.

FIN-238-19 Approve Annual Renewal of ConvergeOne Professional Services Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual renewal of a thirty-four (34) month Professional Services Agreement for communications, telephones and intercom updates and maintenance, (previously approved on September 7, 2017), at a cost of \$2,358.00 for the 2019-2020 school year.

FIN-239-19 Approval of the City Fire Equipment Company, Inc., Agreement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the City Fire Equipment Company, Inc., Agreement, for fire extinguisher and sprinkler inspections, at a total cost of \$1,351.25 for the 2019-2020 school year, as follows:

Fire Extinguisher	\$341.25
Sprinkler System Tests	\$410.00
Backflow Preventer Test	\$600.00

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FIN-240-19 Approval of Contract – SN Pediatric Potentials, Inc.-Occupational Therapy and Physical Therapy for the 2019 ESY and 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the contract for SN Pediatric Potentials, Inc. to provide occupational and physical therapy services for the 2019 Extended School Year and the 2019-2020 school year as follows:

\$100.00 per hour of treatment services one to one  
\$150.00 per hour small group rate (2 students)  
\$100.00 per hour for preparation of reports  
\$100.00 per hour for consultation  
\$375.00 initial evaluation/re-evaluation

FIN-241-19 Approve Dr. Bryan Fennelly, Psychiatrist for the 2019 ESY and 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Dr. Bryan Fennelly, Psychiatrist, to provide services for the 2019 Extended School Year and the 2019-2020 school year as follows:

\$695.00 for risk assessments and psychiatric exams  
\$750.00 emergency rate

FIN-242-19 Approve Dr. Isabel Detrizio Carotenuto, Pediatrician/Neurologist for the 2019 ESY and 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Dr. Isabel Detrizio Carotenuto, Pediatrician/Neurologist, to provide services for the 2019 Extended School Year and the 2019-2020 school year as follows:

\$475.00 for Neurological Exams

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FIN-243-19 Approve Dr. Sandra Cammarata, Physician/Child Adolescence for the 2019 ESY and 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Dr. Sandra Cammarata, Physician/Child Adolescence, to provide services for the 2019 Extended School Year and the 2019-2020 school year as follows:

\$885.00 for all clinical exams (emergency assessments and psychiatric)

FIN-244-19 Approve Shelly Klein Consulting, LLC for Professional Development Services for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Shelly Klein Consulting, LLC for Professional Development Services for the 2019-2020 school year at a cost of \$38,250.00 to be paid with ESEA Title Funds.

FIN-245-19 Approve 2018-2019 School Year Tuition Contract for Out of District Student No. 9173165702

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the tuition contract for Out of District Student No. 9173165702 with the Shepard School for the 2019-2020 school year at a cost of \$57,485.79.

FIN-246-19 Approve E.S.Y. & 2018-2019 School Year Tuition Contract for Out of District Student No. 8854984228

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the tuition contract for Out of District Student No. 8854984228 with the Shepard School for:

- 2019 Extended Year Program (July 1, 2019 - August 13, 2019- 30 days) at a cost of \$ 9,423.90
- 2018-2019 School Year (September 3, 2019 - June 19, 2020- 183 days) at a cost of \$57,485.79.

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FIN-247-19 Approve Tuition Contract for Out of District Student No. 5928710392

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the tuition contract for Out of District Student No. 5928710392 with the Deron School of New Jersey from July 1, 2019 - June 30, 2020 for:

- Out of District Tuition costs: \$74,594.10 (210 days x \$355.21)
- Extraordinary Services costs: \$29,400.00 (210 days x \$140.00)

FIN-248-19 Approval of the Essex Regional Educational Service Commission Agreement and Addendum for Summer CST and Related Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Essex Regional Educational Service Commission Agreement and Addendum for Child Study Team Services and Related Services for July and August 2019 to be billed on a services-utilized basis in accordance with the following fee schedule:

- Social Assessment - \$385.00
- Educational Evaluation - \$385.00
- Psychological Evaluate - \$385.00
- Additional Projective Tests - \$450.00
- Speech Evaluations - \$385.00
- Bilingual Evaluations - \$500.00
- LDTC - \$110.40 per meeting
- Social Worker - \$110.40 per meeting
- School Psychologist - \$110.40 per meeting

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FIN-249-19 Approve Summer Hours for the Child Study Team

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves summer hours for the Child Study Team, at their hourly rate not to exceed ten hours.

Employee No. 100482  
Employee No. 100484  
Employee No. 100485

FIN-250-19 Approve Overtime Hours for Employees at Evening Events  
**(District Goal: Family Engagement and School Community)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve overtime hours for employees presenting at and/or attending evening events.

FIN-251-19 Approve Psychological Evaluations for Various Students

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves psychological evaluations performed by E.R.E.S.C. at a cost of \$385.00 per evaluation for the following students:

Student No. 6728858748	Student No. 9557032669
Student No. 5325381085	Student No. 8225090947
Student No. 6114707245	Student No. 8220042458
Student No. 9864154807	Student No. 5875891825
Student No. 4526053585	

FIN-252-19 Approval of the Use of Noecker School's Name and Logo for H.S.A. Fundraising Activities As Listed

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the use of Noecker School's Name and Logo for the following HSA fundraising activities: Jersey Mike's Subs coupons distributed on Wednesday, June 19th, 2019, and TBD Noecker Night's partnerships with area restaurants.

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FIN-253-19 Approve Child Study Team Services for Various Students

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves C.S.T. evaluations, service performed by Employee No. 100434 at a cost of \$110.41 per evaluation for the following students:

Student No. 2465188115	Student No. 9864154807
Student No. 9557032669	Student No. 6484829774
Student No. 2758166297	Student No. 8225090947

**PERSONNEL/MANAGEMENT**

- PER-073-19 Approval of the Roseland School District Substitute Rate of Pay for the 2019-2020 School Year
- PER-074-19 Approve Substitute Nurses for the 2019-2020 School Year
- PER-075-19 Approve Home Instruction Teachers for the 2019-2020 School Year
- PER-076-19 Approval of Stipends for Additional Duties in 2019-2020
- PER-077-19 Tuition Reimbursement for 2018-2019
- PER-078-19 Authorize the Hiring of Personnel Between June 21, 2019 and September 19, 2019
- PER-079-19 Reapproval of the 2019 E.S.Y. Staff List
- PER-080-19 Approval of Employee No. 100397 Return from Administrative Leave
- PER-081-19 Approval of Employment for Employee No. 100397
- PER-082-19 Reapproval of the 2019 Summer Enrichment Program Teachers and Substitute Teachers

MOTION by Mrs. Gordon, SECOND by Mr. Gorman

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

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PER-073-19 Approval of the Roseland School District Substitute Rate of Pay for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland School District Substitutes rate of pay for the 2019-20 school year as follows (list of Substitutes to be approved at the August 2019 board meeting):

Teacher/Aide Full Day Pay Rate:	\$100.00
Teacher/Aide Half Day Pay Rate:	\$ 70.00
Nurse Full Pay Rate:	\$175.00
Cafeteria Daily Pay Rate:	\$ 55.00

PER-074-19 Approve Substitute Nurses for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following as a substitute school nurses for the 2019-2020 school year at a rate of \$175.00/day:

Joanne Barker

PER-075-19 Approve Home Instruction Teachers for the 2019-20 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Home Instruction Teachers for the Roseland School District at their 2019-2020 hourly rate.

PER-076-19 Approval of Stipends for Additional Duties in 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various staff members to perform extra duty beyond their contractual obligations for the 2019-2020 school year.

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PER-077-19 Tuition Reimbursement for 2018-2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves tuition reimbursement payments to various staff members, for having successfully completed approved graduate courses.

PER-078-19 Authorize the Hiring of Personnel Between June 21, 2019 and September 19, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorizes the Superintendent to hire personnel for the 2019-2020 school year between June 21, 2019 and September 19, 2019, upon advising and approval by a majority of the Board of Education – retroactive approval to be confirmed at the August 14, 2019 or September 19, 2019 Regular Board of Education Meeting.

PER-079-19 Reapproval of the 2019 E.S.Y. Staff List

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, reapproves the 2019 Extended School Year (E.S.Y.) Staff Listing.

PER-080-19 Approval of Employee No. 100397 Return from Administrative Leave

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the return from administrative leave for Employee No.100397, effective June 21, 2019.

PER-081-19 Approval of Employment for Employee No. 100397

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the hiring, with increment withheld, of Employee No.100397, with benefits, effective July 1, 2019.

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PER-082-19 Reapprove the 2019 Summer Enrichment Program Teachers and Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, reapproves the 2019 Summer School Enrichment Program staff member list for the 2019 Summer School Enrichment Program.

**CURRICULUM AND INSTRUCTION**

- C&I-036-19 Approve Jamie Iannuzzi for 10 Observation Hours in Fall 2019  
C&I-037-19 Approve a West Essex Regional Student for Work Training/Skills Program  
C&I-038-19 Approval of Summer Curriculum Work 2019  
C&I-039-19 Approve Job Descriptions for the 2019-2020 School Year  
C&I-040-19 Approval of the Submission of the Student Safety Data System Report -  
Period 2 - January 1, 2019 - June 30, 2020  
C&I-041-19 Approval of the Security Drill Statement of Assurance for the 2018-2019  
School Year  
C&I-042-19 Approval for the Affirmative Action Team to Conduct a Needs Assessment and  
Develop the Comprehensive Equity Plan (CEP) for the 2019-2022  
C&I-043-19 Approval of School Bus Evacuation Drills

MOTION by Mrs. Savarese, SECOND by Mr. Gorman

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

C&I-036-19 Approve Jamie Iannuzzi for 10 Observation Hours in Fall 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves 50 hours/10 school days of field observation by Jamie Iannuzzi, with Employee No. 100139, from September 15, 2019 - November 15, 2019.

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C&I-037-19 Approve a West Essex Regional Student for Work Training/Skills Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Student No. 403747, a student at West Essex Regional School, for an inter-district work training/skills program in the Lester C. Noecker Cafeteria for the 2019-2020 school year. Student will engage in a paid, school-to-work structured learning experience with remuneration provided by Maschio's Food Services, who will maintain an employer-employee relationship with the student.

C&I-038-19 Approval of Summer Curriculum Work 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Summer Curriculum Work for Phonics K-2, Report Card Revision, and Grade 3 Transition.

C&I-039-19 Approve Job Descriptions for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves all position control job descriptions for the 2019-2020 school year.

C&I-040-19 Approval of the Submission of the Student Safety Data System Report - Period 2 - January 1, 2019 - June 30, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the 2018-2019 Student Data System Report for Period 2- January 1, 2019 through June 30, 2019 as submitted to the Department of Education.

C&I-041-19 Approval of the Security Drill Statement of Assurance for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Security Drill Statement of Assurance as confirmation that the Roseland School District has completed the required drills for the 2018-2019 school year.

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C&I-042-19 Approval for the Affirmative Action Team to Conduct a Needs Assessment and Develop the Comprehensive Equity Plan (CEP) for the 2019-2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, gives approval for the Affirmative Action Team to conduct a needs assessment and develop the 2019-2022 Comprehensive Equity Plan (CEP).

C&I-043-19 Approval of School Bus Evacuation Drills

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves and acknowledges the Bus Evacuation Drills performed on Monday, June 3, 2019, starting at approximately 11AM and ending at approximately 1PM at the Lester C. Noecker School for Bus Routes Nos. 1 through 9, which were supervised by Principal, Robyn Greenwald.

**IX. PUBLIC COMMENTS**

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

No public comment.

**X. CORRESPONDENCE**

- None

**XI. OLD BUSINESS**

- None

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**NEW BUSINESS**

- None

**XII. CONSIDERATION FOR CLOSED SESSION - 7:55 p.m.**

-  
RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to the personnel, legal, Superintendent Evaluation, and HIB Case No. 2018-2019-002.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at 10:30 p.m. and may take action following the closed session.

MOTION by Mrs. Murano, SECOND by Mrs. Scaraggi

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

**XIII. REOPEN TO PUBLIC SESSION - 10:50 p.m.**

MOTION by Mr. Gorman, SECOND by Mrs. Savarese

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

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**XIV. APPROVAL OF ACTION ITEMS**

**BOARD MINUTES/REPORTS**

RPT-046-19 Approve the May 2019 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the May 2019 HIB Report.

MOTION by Mrs. Savarese, SECOND by Mrs. Gordon

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

RPT-047-19 Affirm HIB #2018-2019-002

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision on HIB #2018-2019-002.

MOTION by Mrs. Gordon SECOND by Mrs. Murano

**ROLL CALL:** Mrs. Gordon, Mrs. Murano, Mrs. Scaraggi- *All ayes.*  
Mr. Gorman, Mrs. Savarese- *Abstained*

RPT-048-19 Approve the June 2019 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the May 2019 HIB Report and affirms the Superintendent's decision on HIB #2018-2019-003.

MOTION by Mrs. Savarese, SECOND by Mrs. Gordon

**ROLL CALL:** Mrs. Gordon, Mrs. Murano, Mrs. Scaraggi- *All ayes.*  
Mr. Gorman, Mrs. Savarese- *Abstained*

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XV. **ADJOURNMENT** - 10:55 p.m.

MOTION by Mrs. Savarese, SECOND by Mrs. Gordon

**ROLL CALL:** Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese, Mrs. Scaraggi- *All ayes.*

**The next Regular Board Meeting will be held on Thursday, August 8, 2019 at 7:00 p.m., in the Lester C. Noecker Media Center. No Regular Board Meeting is scheduled for July.**

Respectfully Submitted,



Gordon E. Gibbs  
Board Secretary/Business Administrator