

Fairfield Board of Education
Meeting Agenda
Thursday, December 10, 2020
Virtual Meeting, 7:30 P.M.

I. EXECUTIVE SESSION

BE IT RESOLVED that the Fairfield Board of Education finds it necessary to meet in Executive Session (Closed to the Public) to discuss attorney/client privileged information, which is exempt from the Open Public Meetings Act.

Introduced by: **Seconded by:** **Roll Call**

II. OPEN MEETING –PUBLIC NOTICE OF MEETING

The Board will reconvene from Executive Session and Mr. Didyk, President, will preside and voice the call to order at 7:30 p.m.

The public meeting will be called to order at approximately 7:30 p.m., by Mr. Didyk, Board President, by reading the following announcement to those present:

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting, at least 48 hours in advance, a notice on the bulletin boards in Stevenson and Churchill Schools, a notice to the Township Clerk, and a notice to The Progress Newspaper.”

Now, please join us for the Pledge of Allegiance.

ROLL CALL:

Mr. Brian Egan; Ms. Andrea Jandoli; Mr. Pat Freda;
Dr. Michael Sapienza, Vice-President; Mr. Jeffrey Didyk, President;
Dr. Susan Ciccotelli, Superintendent of Schools; and
Ms. Lyanna Rios, Business Administrator/Board Secretary

III. PUBLIC COMMENT ON: *AGENDA ITEMS ONLY*

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

IV. ENROLLMENT: December 8, 2020

Grade/School	Total Students 9/8/2020	Total Students 12/8/2020
Preschool	38	35
MD – 1 st Grade (incl. 1 Home Prog.)	6	7
K – Stevenson	77	75
1 – Stevenson	100	94
2 – Stevenson	96	94
3 – Stevenson	86	84
<i>Stevenson Total</i>	<i>403</i>	<i>389</i>
4 – Churchill	82	83
5 – Churchill	121	120
6 – Churchill	96	96
<i>Churchill Total</i>	<i>299</i>	<i>299</i>
District Total	702	688

V. PERSONNEL

A. Certificated Staff

1. Club Advisors

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following Club Advisors at Churchill School for the 2020-2021 school year, for a minimum of 15 sessions per club, at the stipend per contract:

- Student Council Advisor, Lisa MacIntosh
- Yearbook Advisor, Tracey Farrell

2. Maternity Leave of Absence

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the Maternity Leave of Absence for Mrs. Tatiana Maynard. Mrs. Maynard's due date is approximately March 29, 2021. She will utilize 10 sick days before and 17 sick days after her due date ending on April 29, 2021. She will use 6 weeks of NJ Temporary Disability Leave Act provisions (a partial-pay leave provided by the State) running concurrently with 8 weeks of FMLA from April 30, 2021 through the end of the 2020-2021 school year.

B. Non-Certificated Staff

1. EPSLA Paid Leaves of Absence

- a. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves employee #100553 to utilize the EPSLA provisions of 10 days of emergency paid sick leave, retroactively, from December 2, 2020 through December 15, 2020, at full pay.
- b. BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves employees #101282, #101174, #100090 and #100072 to utilize the EPSLA provisions of 10 days of emergency paid sick leave, retroactively, from December 7, 2020 through December 18, 2020, at full pay.

2. Substitute Approvals

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the following substitutes for the 2020-2021 school year, pending receipt of all required documentation:

Daria Esposito	Teacher/Aide/Secretary
Kaila Rosamilia	Teacher/Aide
Carlos Salazar	Custodian

All Personnel Recommendations:

Introduced by: Seconded by: Roll Call

VI. CURRICULUM/PROGRAM

Attachment A

A. Safety and Security Manual and Statement of Assurance Submission

BE IT RESOLVED that the Fairfield Board of Education, upon the recommendation of the Superintendent, approves the updated Safety and Security Manual for the 2020-2021 school year and approves the submission of the Safety and Security Statement of Assurance, retroactively, to November 30, 2020.

All Curriculum/Program Recommendations:

Introduced by: Seconded by: Roll Call

VII. BUSINESS/FINANCE OFFICE RESOLUTIONS

A. Minutes Approval

Attachment B

BE IT RESOLVED that the Fairfield Board of Education approves the attached minutes from the November 24, 2020 Public & Executive Sessions.

B. Bills/Claims/Payrolls

Attachment C

BE IT RESOLVED that the Fairfield Board of Education approves the following Bills and Claims List and Payroll:

Bills and Claims List	\$561,601.86
November 30, 2020 Payroll	\$373,204.34

C. Transfer of Funds

Attachment D

BE IT RESOLVED that the Fairfield Board of Education authorizes the transfers in the 2020-2021 budget, per details of the Transfers Report for November 2020, per state law, for the 2020-2021 school year.

D. Gift to the District

BE IT RESOLVED that the Fairfield Board of Education, appreciatively, accepts the gift of Gemeinhardt student flute to Churchill School from Fairfield resident, Ms. Darlene Gesell.

E. Acceptance of CAFR

WHEREAS, the Fairfield Board of Education is in compliance with N.J.S.A. 18A:23-1 and has had an annual audit of the district's accounts and financial transactions; and

BE IT RESOLVED that the Fairfield Board of Education approves and accepts the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance with no recommendations in the CAFR and the AMR for the fiscal year ending June 30, 2020, as submitted by Nisivoccia, LLP, the district's auditors, having been presented at this public meeting; and

BE IT FURTHER RESOLVED that the Fairfield Board of Education acknowledges that the 2019-2020 Synopsis of Audit is available to the public and approves the submission to the Executive County Superintendent of Schools.

F. Shared Services Agreement with Belleville Board of Education

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act") permits local school districts to enter into an agreement with each other to provide or receive any service which the parties to an agreement are empowered to render within their own jurisdiction; and

WHEREAS, the Fairfield Board of Education (FBOE) is in need of certain maintenance and custodial services at FBOE's facilities located at 15 Knoll Road, Fairfield, New Jersey 07004 and 233 Fairfield Road, Fairfield, New Jersey 07004 ("Services"); and

FAIRFIELD BOARD OF EDUCATION AGENDA: DECEMBER 10, 2020-Page 5

WHEREAS, the Belleville Board of Education (BBOE) is willing to provide the Services to FBOE at FBOE’s facilities located at 15 Knoll Road, Fairfield, New Jersey 07004 and 233 Fairfield Road, Fairfield, New Jersey 07004 (“Facilities”); and

WHEREAS, in furtherance of the principles of the Act, the FBOE and the BBOE (collectively the “Parties”) desire to enter into a Shared Services Agreement memorializing the terms and conditions of said agreement between FBOE and BBOE relating to the Services ("Agreement"); and

NOW, THEREFORE, for and in consideration of the signing of this Agreement by the Parties, and in further consideration of the terms and covenants of the Agreement, and the mutual benefits derived by the parties hereto, the Parties do hereby agree as follows:

SCOPE OF SERVICES

- A. BBOE will provide the following Services at FBOE’s facilities. The Services will be provided by employees of BBOE's Maintenance/Grounds Department for the period of December 14, 2020 through December 18, 2020.
- B. The Scope of Services provided under this Agreement will be as follows:

Description of Service	Hourly Rate
Custodian #1 with Black Seal License Hours: 7:00 a.m. - 3:30 p.m.	\$25/hour
Custodian #2 without Black Seal License Hours: 11:00 a.m. - 4:00 p.m.	\$25/hour

G. Location Agreement

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools and Business Administrator, the Board approves the Location Agreement with Universal Television, LLC for filming Churchill School on December 1, 2020.

Business/Finance Office Resolutions Items A-G

Introduced by: Seconded by: Roll Call

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS

FAIRFIELD BOARD OF EDUCATION AGENDA: DECEMBER 10, 2020-Page 6

XI. PUBLIC COMMENTS: NON-AGENDA ITEMS ONLY

Guidelines in Accordance with Policy #0164:

1. *This is not a question and answer session, but an opportunity to hear comments from the public, directed to the Fairfield Board of Education President.*
2. *Each person who wishes to make a statement must state their name and address to Ms. Lyanna Rios.*
3. *If it appears this portion of the meeting will last longer than 30 minutes, comments may be limited to 3 minutes each until all others have been heard. No participant may speak more than once on the same topic.*
4. *District staff members may make a statement, except when the issue addressed is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized.*
5. *Please be respectful of the Board, Administration, Staff, and audience members in attendance.*

XII. NEXT MEETING

BE IT RESOLVED that the next meeting will be held on January 7, 2021. Executive Session at 7:00 p.m. Public Session at 7:30 p.m. to be held virtually until further notice.

XIII. ADJOURNMENT

There being no further business before the Board, the meeting is hereby adjourned.

Introduced by:

Seconded by:

Roll Call